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SOUTHEND-ON-SEA CITY COUNCIL

Meeting of The Shareholder Board

Date: Monday, 16th October, 2023

Place: MS Teams

Present: Councillor T Cox (Chair)
Councillors M Davidson (Vice-Chair), P Collins, L Burton, K Buck,
M Terry, D Cowan and I Gilbert

In Attendance: J Chesterton, G Halksworth, D Lyons, S Unsworth, P Little, P
Thompson, B Gallacher, R Eastwood and M Gatrell.

Start/End Time: 6.30 pm - 9.00 pm

22 Apologies for absence

There were no apologies for absence at this meeting.

23 Declarations of Interest

The following declarations of interest were made:

(a) Councillor Buck (Minutes 25 and 26 – South Essex Homes Ltd Receipt of Accounts and Review of Business Plan) – Council appointed Board Member on South Essex Homes (withdrew).

(b) Councillor Davidson (Minutes 25 and 26 – South Essex Homes Ltd Receipt of Accounts and Review of Business Plan) – Council appointed Board Member on South Essex Homes (withdrew).

(c) Councillor Terry (Minutes 25 and 26 – South Essex Homes Ltd Receipt of Accounts and Review of Business Plan) – Council appointed Board Member on South Essex Homes (withdrew).

24 Minutes of the meeting held on 14th August 2023

Resolved:

That the Minutes of the Meeting held on 14th August 2023 be confirmed as a correct record.

25 South Essex Homes Limited - Receipt of Accounts 2022/23

The Board considered a report of the Executive Director (Finance and Resources) presenting the consolidated financial statements 2022/23 for South Essex Homes Ltd.

The Board asked a series of questions which were responded to by officers and representatives from South Essex Homes.

Resolved:

That the South Essex Homes Ltd financial statement for 2022/23, be noted.

26 South Essex Homes Limited - Review of Business Plan

The Board considered a report of the Executive Director (Finance and Resources) presenting an update on the South Essex Homes Ltd Business Plan.

The Board asked a series of questions which were responded to by officers and representatives from South Essex Homes.

Resolved:

That the South Essex Homes Business Plan for 2023 to 2026 and associated Action Plan, be noted.

27 Southend Care Limited - Receipt of Accounts 2022/23

The Board considered a report of the Executive Director (Finance and Resources) presenting the financial statements of Southend Care Ltd for year ended 31 March 2023, together with the report of their auditors.

The Board asked a series of questions which were responded to by officers and representatives of Southend Care Ltd.

Resolved:

1. That the financial statements of Southend Care Limited for the year ended 31 March 2023, together with the report of the auditors, be noted.

2. That it be noted that whilst these Accounts have been audited and are presented as final, the External Auditors are waiting on final sign off of intercompany balances with Southend-on-Sea City Council (SCC) and will be completed as part of SCC's remaining 2022/23 close down arrangements. It is not expected that this will change any of the Statements laid out in the submitted report and appendices. If any changes are made, then these will be brought to a future meeting of the Shareholder Board for disclosure and further update.

28 Southend Care Limited - Review of Business Plan

The Board considered a report of the Executive Director (Finance and Resources) presenting the Southend Care Ltd Business Plan for review.

The Board asked a series of questions which were responded to by officers and representatives from Southend Care Ltd.

The Board reviewed the Business Plan and suggested that a further iteration of the business plan was submitted presenting the options and the models of delivery to address the financial challenges for Southend Care Ltd. The report should also include the potential commercial opportunities and implications for future service delivery.

Resolved:

That the Southend Care Ltd Business Plan for 2022/23 and forecast to 2026/27 be reviewed and a report be brought back to a Special meeting of the Shareholder

Board (date to be advised) setting out the options, models of delivery, the commercial opportunities and the implications on the delivery of the service.

29 Governance Arrangements - Future Work Plan

The Board considered a report of the Executive Director (Finance and Resources) presenting the proposed work programme for the Shareholder Board.

Resolved:

That the work programme for the Shareholder Board, subject to the inclusion of the review of Southend Care Ltd Business Plan (as per the recommendation in Minute 28 above), be approved.

30 Date of next meeting - 17th February 2024

Resolved:

That it be noted that the next meeting of the Shareholder Board will be held on 17th February 2024 and a special meeting will be convened for end of November / beginning of December 2023 to consider the Southend Care Ltd Business Plan.

Chair: _____

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